

INVOICE

[Your Company Name]
[Registration Number]
[Tax ID / VAT Number]

Invoice #: _____

Date: _____

Due Date: _____

Bill To:

[Client Name]
[Address Line 1]
[Address Line 2]
[Country]
[Tax ID / VAT Number]

Ship To / Delivery:

[Contact Name]
[Shipping Address]
[Port of Entry/Incoterms]
[Tracking/Ref Number]

Description	HS Code	Qty	Unit Price	Total

Subtotal: [Currency] _____
Tax / VAT (__%): [Currency] _____
Shipping/Freight: [Currency] _____
Total Amount: [Currency] _____

Currency Exchange Information:

Base Currency: [Currency A] | Settlement Currency: [Currency B] | Exchange Rate: 1.00 [A] = _____
[B]

Payment Instructions:

Bank Name: _____

SWIFT/BIC: _____

IBAN: _____

Intermediary Bank: _____

Notes/Terms:

Incoterms: _____

Origin of Goods: _____

Late interest applies after [X] days.