

# HOSPITAL INVOICE

[Hospital Name]  
[Department Name]  
[Street Address]  
[City, State, Zip]

**Invoice #:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**P.O. #:** \_\_\_\_\_

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**VENDOR / BILL FROM:**

[Supplier Name]  
[Contact Name]  
[Address]  
[Phone/Email]

**SHIP TO:**

[Hospital Receiving Dock]  
[Attn: Name/Department]  
[Address]  
[Phone]

| SKU/Item # | Description | Quantity | Unit Price | Total |
|------------|-------------|----------|------------|-------|
|            |             |          |            |       |
|            |             |          |            |       |
|            |             |          |            |       |
|            |             |          |            |       |
|            |             |          |            |       |

| SKU/Item # | Description | Quantity | Unit Price | Total |
|------------|-------------|----------|------------|-------|
|------------|-------------|----------|------------|-------|

Subtotal: \$ \_\_\_\_\_  
Tax: \$ \_\_\_\_\_  
Shipping: \$ \_\_\_\_\_  
Total Due: \$ \_\_\_\_\_

**Notes / Terms:** Net 30 payment terms. Please include Invoice Number on all remittances.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_