

# INVOICE

[Consulting Firm Name]  
[Street Address]  
[City, State, Zip]

**Invoice #:** [00000]  
**Date:** [Date]  
**Due Date:** [Date]

---

**BILL TO:**

[Client Name]  
[Client Company]  
[Client Address]

**PROJECT / REFERENCE:**

[Project Name or Purchase Order #]

Description of Services	Rate/Hr	Qty/Hours	Total
[Service Item 1 Description]	\$0.00	0.00	\$0.00
[Service Item 2 Description]	\$0.00	0.00	\$0.00

---

Subtotal: \$0.00  
Tax ([0] %): \$0.00

---

**Amount Due: \$0.00**

**PAYMENT INSTRUCTIONS:**

Please make checks payable to: [Consulting Firm Name]  
Bank Transfer: [Bank Name] | Account: [Number] | Routing: [Number]