

[COMPANY NAME]

[Street Address]
[City, State, Zip]
[Tax ID / VAT Number]

INVOICE

[00000]
Date: [MM/DD/YYYY]
PO #: [00000]

BILL TO

[Client Name]
[Street Address]
[City, State, Zip]
[Phone Number]

SHIP TO

[Client Name / Warehouse]
[Street Address]
[City, State, Zip]
Attn: [Contact Name]

SKU / Item	Description	Quantity	Unit Price	Total
[SKU-001]	[Product Description]	[0]	[\$[0.00]]	[\$[0.00]]
[SKU-002]	[Product Description]	[0]	[\$[0.00]]	[\$[0.00]]

Subtotal: \$[0.00]
Tax: \$[0.00]
Shipping: \$[0.00]

Total: \$[0.00]

Payment Terms: [e.g., Net 30]

Instructions: Please include invoice number with your payment. Transfer funds to [Bank Name], Account: [Number], Sort Code: [Number].