

INVOICE

[Company Name]
[Street Address]
[City, State, Zip]
[Phone / Email]

Invoice #: [0000]
Date: [MM/DD/YYYY]
Due Date: [MM/DD/YYYY]

Bill To:

[Client Name]
[Client Company]
[Client Address]
[Client Phone]

Event Details:

Show Name: [Event Name]
Booth #: [Booth Number]
Setup Date: [Date]

Description	Qty	Unit Price	Total
Portable Pop-up Display (10ft Frame + Graphics)	[0]	[\$[0.00]]	[\$[0.00]]
Retractable Banner Stand	[0]	[\$[0.00]]	[\$[0.00]]
Custom Branded Table Throw	[0]	[\$[0.00]]	[\$[0.00]]

Description	Qty	Unit Price	Total
LED Lighting Kit & Logistics	[0]	[\$[0.00]]	[\$[0.00]]
Shipping & Handling	1	[\$[0.00]]	[\$[0.00]]
Subtotal: \$[0.00] Tax: \$[0.00]			
Grand Total: \$[0.00]			

Notes: [Insert payment instructions or return policy here]

Thank you for your business!