

INVOICE

[Company Name]
[Street Address]
[City, State, Zip]
[Phone/Email]

Bill To:
[Client Name]
[Event Name / Booth #]
[Client Address]

Invoice #: [0000]
Date: [MM/DD/YYYY]
Rental Period: [Start Date] - [End Date]

DESCRIPTION	QTY	DAILY RATE	DAYS	TOTAL
[e.g., 55" LED Display Monitor]	[0]	[\$[0.00]]	[0]	[\$[0.00]]
[e.g., iPad Stand / Kiosk]	[0]	[\$[0.00]]	[0]	[\$[0.00]]
[e.g., HDMI Cables & Hardware Kit]	[0]	[\$[0.00]]	[0]	[\$[0.00]]
Labor (Setup & Strike)	1	[\$[0.00]]	-	[\$[0.00]]

Subtotal: \$[0.00]
Tax: \$[0.00]

Amount Due: \$[0.00]

Payment Terms: [Net 30/Due on Receipt]
Notes: Please include invoice number with your payment. Hardware must be returned in original condition.