

INVOICE

[Guest House Name]
[Address Line 1]
[Phone Number]

Invoice #: _____
Date: _____

Guest Details:

[Guest Name]
[Guest Address/Contact]
[Email Address]

Stay Details:

Check-in: _____
Check-out: _____
Total Nights: _____

Description	Rate/Night	Qty/Nights	Total
Room Rental: [Room Name/Type]	\$		\$
Additional Services (Cleaning/Meals)	\$		\$

Subtotal: \$ _____

Tax (___%): \$ _____

Grand Total: \$ _____

Payment Instructions:

Please pay via [Payment Method] by [Due Date].

Thank you for staying with us!