

RENTAL INVOICE

[Company Name]
[Street Address]
[City, State, Zip]

Invoice #: _____
Date: _____
Event Date: _____

CUSTOMER / BILL TO:

[Name / Organization]
[Address]
[Phone / Email]

VENUE / DELIVERY LOCATION:

[Venue Name]
[Site Contact]
[Load-in Time]

Equipment Description	Qty	Days	Rate	Amount

Equipment Subtotal: \$ _____
Delivery & Setup: \$ _____
Tax: \$ _____
TOTAL DUE: \$ _____

TERMS & CONDITIONS:

1. A security deposit is required to confirm booking. 2. Equipment must be returned in original condition. 3. Late returns are subject to additional daily rates. 4. Customer is liable for any damage or loss during the rental period.

Thank you for your business!