

INVOICE

[Studio Name]
[Address Line 1]
[Email / Phone]

Invoice #: _____
Date: _____
Due Date: _____

BILL TO:

[Client Name]
[Client Address]
[Client Contact]

RENTAL PERIOD:

[Start Date] - [End Date]

DESCRIPTION	HOURS/DAYS	RATE	AMOUNT
Studio Rental - [Room/Space Name]			
Equipment Rental			
Additional Services (Cleaning/Staff)			

Subtotal: \$0.00
Tax: \$0.00
Total Due: \$0.00

Payment Instructions:

Please make checks payable to [Studio Name] or pay via [Electronic Payment Method].

Notes:

Thank you for choosing our studio space for your creative project.