

# WEDDING LINENS & DRAPERY

123 Event Lane  
Design City, ST 54321  
contact@linensanddrapery.com

## INVOICE

#INV-0001  
Date: [Date]  
Event Date: [Date]

### BILL TO:

[Client Name]  
[Client Address]  
[Client Phone]

### VENUE DETAILS:

[Venue Name]  
[Venue Address]  
[Setup Time] / [Strike Time]

| Description (Linens, Drapery, Hardware) | Color/Size      | Qty | Rate   | Amount |
|---|-----------------|-----|--------|--------|
| Table Linens (Floor Length)             | [Color]         | 0   | \$0.00 | \$0.00 |
| Pipe & Drape Backdrop                   | [Fabric/Height] | 0   | \$0.00 | \$0.00 |
| Premium Table Runners                   | [Material]      | 0   | \$0.00 | \$0.00 |
| Ceiling Swagging & Hardware             | [Color]         | 0   | \$0.00 | \$0.00 |

Subtotal: \$0.00  
Labor & Installation: \$0.00

Delivery & Pickup: \$0.00  
Total Due: \$0.00

**TERMS & NOTES**

A non-refundable 50% deposit is required to reserve inventory. Items must be free of wax, burns, or permanent stains to avoid replacement fees. Balance due 14 days prior to event date.