

[BUSINESS NAME]

[Address Line 1]
[City, State, Zip]
[Email/Phone]

INVOICE

INVOICE #: [0000]
DATE: [Date]

CLIENT / COUPLE

[Client Name 1] & [Client Name 2]
[Phone Number]
[Email Address]

EVENT DETAILS

Venue: [Venue Name]
Date: [Wedding Date]
Guest Count: [000]

Description of Decor & Services	Qty	Unit Price	Total
Ceremony Arch (Floral & Fabric Draping)	1	\$0.00	\$0.00
Reception Table Centerpieces (Premium Selection)	0	\$0.00	\$0.00
Bridal Bouquet & Attendant Florals	1	\$0.00	\$0.00

Description of Decor & Services	Qty	Unit Price	Total
Ambient Lighting & Uplighting Package	1	\$0.00	\$0.00
Delivery, Professional Setup & Strike Fee	1	\$0.00	\$0.00

Subtotal: \$0.00
Tax ([0] %): \$0.00
Deposit Paid: (\$0.00)
Balance Due: \$0.00

PAYMENT TERMS & NOTES

Please make checks payable to **[Business Name]**. Final balance is due 14 days prior to the event date. Items are provided on a rental basis unless otherwise specified. Thank you for choosing us for your special day!