

INVOICE

[Invoice Number]

[Management Company Name]

[Street Address]
[City, State, Zip]
[Phone/Email]

Property Owner:

[Owner Name]
[Billing Address]
[City, State, Zip]

Date: [Date]

Due Date: [Due Date]

Managed Property: [Property Address, City, State, Zip]

Description of Service	Date	Amount
Monthly Management Fee	[MM/YY]	\$0.00
Maintenance/Repairs: [Description]	[Date]	\$0.00
Leasing/Renewal Fee	[Date]	\$0.00

Description of Service	Date	Amount
------------------------	------	--------

Administrative/Misc Charges	[Date]	\$0.00
-----------------------------	--------	--------

Subtotal: \$0.00

Tax: \$0.00

Total Due: \$0.00

Payment Instructions:

Please make checks payable to [Management Company Name] or pay online via the owner portal. Thank you for your business.