

PROFORMA INVOICE

[Seller Company Name]
[Registration Number]
[Tax ID/VAT Number]

[Company Address]
[City, State, Zip]
[Contact Email/Phone]

BILL TO / SHIP TO [Buyer Company Name]
[Buyer Address Line 1]
[City, State, Zip]
[Country]
[Buyer Tax ID]
INVOICE NUMBER [PI-0000]
DATE [YYYY-MM-DD]
PAYMENT TERMS [e.g., 50% Deposit / 50% Before Shipping]
SHIPMENT METHOD [FOB/EXW/CIF]

SKU / Item #	Description	Quantity (Units/CTN)	Unit Price	Total Price

Subtotal: 0.00
Bulk Discount: (0.00)
Shipping & Handling: 0.00
Tax / VAT: 0.00

Grand Total ([Currency]): 0.00

Banking Information:

Bank Name: [Name] | Account Name: [Name] | SWIFT/BIC: [Code] | IBAN: [Code]

Terms & Conditions:

1. This is a Proforma Invoice only, not a demand for payment.
2. Production begins only after receipt of initial deposit.
3. Quote is valid for [30] days from date of issue.