

PROFORMA INVOICE

PI Number: # _____

Date: _____

[Company Name]
[Street Address]
[City, State, Zip]
[VAT/Tax ID]

SELLER (EXPORTER)

[Company Name]
[Contact Name]
[Phone/Email]
[Country of Origin]

BUYER (IMPORTER)

[Client Company Name]
[Tax ID/VAT Number]
[Full Billing Address]
[Contact Person]

SHIPPING DETAILS

Delivery Address:
[Full Shipping Address]
Incoterms: [e.g., EXW, FOB, CIF]

PAYMENT TERMS

Method: [Wire Transfer/Letter of Credit]
Due Date: [Date/Terms]
Currency: [USD/EUR/GBP]

SKU / Item #	Description	HS Code	Quantity	Unit Price	Total

Subtotal:	[0.00]
Wholesale Discount ([0]%):	([0.00])
Shipping/Freight:	[0.00]
Tax / VAT ([0]%):	[0.00]
Grand Total:	[0.00]

WIRE TRANSFER / BANKING INSTRUCTIONS

Bank Name: [Name]
Account Name: [Name]
SWIFT/BIC: [Code]
IBAN/Account #: [Number]
Bank Address: [City, Country]

Notes: Goods remain the property of [Company Name] until payment is received in full. This is a proforma document for customs and payment purposes only.

Authorized Signature: _____
Date: _____