

INVOICE

[Your Company Name]
[Street Address]
[City, State, Zip]
[Email/Phone]

Invoice #: [000]
Date: [MM/DD/YYYY]
Due Date: [MM/DD/YYYY]

Bill To:
[Client Name]
[Client Company]
[Address]

Description	Hours/Qty	Rate	Amount
Monthly Software Development Retainer Period: [Month, Year]	[00]	[\$[0.00]]	[\$[0.00]]
Additional Overages / Out-of-Scope [Task Description]	[00]	[\$[0.00]]	[\$[0.00]]
<hr/>			
Subtotal: \$[0.00]			
Tax: \$[0.00]			
Total Amount: \$[0.00]			

Payment Instructions:

[Bank Name] | Account: [Number] | Routing: [Number]

Notes: Please include invoice number in payment reference.