

INVOICE

Retainer Services

[Consultant Name/Agency]
[Address Line 1]
[Email Address]

BILL TO:

[Client Name]
[Company Name]
[Client Address]

Invoice #: [001]
Date: [Month Day, Year]
Period: [Month, Year]
Due Date: [Date]

DESCRIPTION OF RETAINER SERVICES	AMOUNT
Monthly Social Media Management Fee Content creation, scheduling, community management, and monthly reporting.	\$0.00
Ad Account Management & Optimization Monitoring and scaling of active social advertising campaigns.	\$0.00
Additional Platform Integration [Platform Name] setup and strategy.	\$0.00

Subtotal: \$0.00
Tax (0%): \$0.00
Total Due: \$0.00

Payment Instructions:

Bank: [Bank Name] | Account: [Number] | Routing: [Number]

Please include Invoice # in payment reference.