

[CONSULTANCY NAME]

INVOICE # [000]
DATE: [Month 00, 20XX]
DUE DATE: [Month 00, 20XX]

FROM [Consultant Name/Address]
[Email/Phone]
[Tax ID/VAT]
BILL TO [Client Name]
[Company Name]
[Address/Email]

DESCRIPTION	PERIOD	AMOUNT
Monthly Retainer: [Service Scope Name]	[Month]	\$0.00
Additional Services: [Ad-hoc Hours/Expenses]	-	\$0.00

Subtotal \$0.00
Tax (0%) \$0.00
Total Due \$0.00 USD

PAYMENT INSTRUCTIONS Bank: [Bank Name]
Account: [Number]
SWIFT/Routing: [Code]
Reference: Invoice #[000]