

[CONSULTANCY NAME]

INVOICE
00001
Date: [Date]

FROM [Your Name / Company]

[Street Address]

[City, State, Zip]

[Email/Phone]

BILL TO [Client Name]

[Client Company]

[Street Address]

[City, State, Zip]

ENGAGEMENT DESCRIPTION (FIXED PRICE)

AMOUNT

[Project Name/Phase]

\$0.00

[Brief description of deliverables and milestone achieved]

Subtotal \$0.00

Tax (0%) \$0.00

Total Due \$0.00

PAYMENT INSTRUCTIONS

Bank: [Bank Name] | Account: [Number] | Routing: [Number]

Terms: Net [30] Days. Please include invoice number with payment.