

INVOICE

[Consulting Firm Name]
[Address Line 1]
[City, State, Zip]
[Tax ID/VAT Number]

Invoice #: [00000]
Date: [MM/DD/YYYY]
Due Date: [MM/DD/YYYY]

Client:
[Client Company Name]
[Attn: Project Manager]
[Client Address Line 1]
[City, State, Zip]
Project Details:
Project: [Infrastructure Audit/Cloud Migration]
PO Number: [PO-000]
Consultant: [Name]

Service Description	Hours/Qty	Rate	Total
Network Infrastructure Strategy Consulting	0.00	\$0.00	\$0.00
System Architecture Design & Review	0.00	\$0.00	\$0.00
On-site Implementation Oversight	0.00	\$0.00	\$0.00
Subtotal: \$0.00			
Tax (0%): \$0.00			
Amount Due: \$0.00			

Payment Instructions:

Bank Name: [Bank Name]

SWIFT/BIC: [Code]

Account Number: [Number]

Please include the invoice number with your payment. Thank you for your business.