

# PROFORMA INVOICE

**Date:** [Date]

**Invoice #:** [Number]

**Reference:** [PO/Ref Number]

**[Exporter / Seller Name]**

[Address Line 1]

[Address Line 2]

[Country]

[Tax ID / VAT Number]

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## **CONSIGNEE / IMPORTER**

[Company Name]

[Address Line 1]

[City, State, Zip]

[Country]

[Contact Person / Phone]

## **NOTIFY PARTY**

[Name/Same as Consignee]

[Address]

[Contact Information]

## **SHIPMENT DETAILS**

**Country of Origin:** [Country]

**Country of Destination:** [Country]

**Port of Loading:** [Port/Airport]

**Port of Discharge:** [Port/Airport]

**Mode of Transport:** [Sea/Air/Road]

## **PAYMENT & DELIVERY**

**Incoterms:** [e.g., CIF, FOB, DAP (Version 2020)]

**Payment Terms:** [e.g., L/C, T/T, Net 30]

**Currency:** [USD/EUR/GBP]

**Est. Shipping Date:** [Date]

Marks & Nos.	Description of Goods (Include HS Code)	Qty	Unit	Unit Price	Total
[Package Marks]	[Product Description] HS CODE: [Number]	[0.00]	[pcs/kg]	[0.00]	[0.00]

Subtotal: 0.00

Freight/Insurance: 0.00

Handling/Other: 0.00

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**Total Amount Due: [Currency] 0.00**

**PACKING SUMMARY**

Total Packages: [Total]

Gross Weight: [0.00 kg]

Net Weight: [0.00 kg]

Dimensions/Volume: [0.00 cbm]

**BANK WIRE DETAILS**

Bank Name: [Name]

SWIFT/BIC: [Code]

IBAN/Account #: [Number]

Beneficiary: [Name]

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**DECLARATION & NOTES**

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct. Goods remain the property of the seller until full payment is received.

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Authorized Signature & Stamp