

INVOICE

[Your Company Name]
[Street Address]
[City, State, Zip]

Invoice #: [00001]
Date: [MM/DD/YYYY]
Due Date: [MM/DD/YYYY]

BILL TO

[Client Name]
[Client Company]
[Street Address]
[City, State, Zip]

PROJECT

[Project Name/Reference]
[Purchase Order #]

Research Activity Description	Qty/Hours	Rate	Amount
Qualitative Focus Group Moderation	[0]	\$0.00	\$0.00
Quantitative Survey Design & Programming	[0]	\$0.00	\$0.00
Consumer Panel Recruitment Fees	[0]	\$0.00	\$0.00

Research Activity Description	Qty/Hours	Rate	Amount
Data Analysis & Executive Insight Reporting	[0]	\$0.00	\$0.00
Subtotal: \$0.00			
Tax: \$0.00			
Total: \$0.00			

Payment Instructions:

Please make checks payable to [Your Company Name].
For Wire/ACH: [Bank Name] | Account: [Number] | Routing: [Number]

Terms: Payment is due within [30] days.