INVOICE

[Your Company Name]
[Address Line 1]
[Email/Phone]

INVOICE #
[0000]

DATE
[YYYY-MM-DD]

BILL TO:

[Client Name]
[Client Company]
[Client Address]

PROJECT:

[Project Name]
Code: [Project-ID]

Description	Units / Hours	Rate	Amount
Project Planning & Resource Allocation	[0.00]	$[0.00]	$[0.00]
Sprint Management & Daily Standups	[0.00]	$[0.00]	$[0.00]
Stakeholder Reporting & Documentation	[0.00]	$[0.00]	$[0.00]

Description	Units / Hours	Rate	Amount
Software License / Third-party Tools	[1]	$[0.00]	$[0.00]

Subtotal: $[0.00]

Tax (0%): $[0.00]

Total Due: $[0.00]

PAYMENT INSTRUCTIONS:

[Bank Name] | SWIFT: [Code] | Account: [Number]

TERMS: NET [30] DAYS