

INVOICE

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[Ghostwriter Name/Agency]
[Street Address]
[City, State, Zip]
[Email/Phone]

BILLED TO

[Client Name/Author]
[Company Name]
[Address]

PROJECT DETAILS

Project: [Book Title/Working Title]
Date: [Date]
Due Date: [Date]

Description of Services	Rate/Unit	Quantity	Amount
Manuscript Drafting (Chapters [X] to [X])	\$0.00	0	\$0.00
Research & Interview Hours	\$0.00	0	\$0.00
Outlining & Developmental Planning	\$0.00	0	\$0.00

Description of Services	Rate/Unit	Quantity	Amount
Revision Round ([#])	\$0.00	0	\$0.00

Subtotal: \$0.00

Retainer/Deposit Applied: (\$0.00)

Total Balance Due: \$0.00

Payment Instructions

Please make payment via [Bank Transfer/PayPal/Check].

Late fees may apply after [Number] days past due date as per the signed Ghostwriting Agreement.

Thank you for the opportunity to help tell your story.