

INVOICE

[Consultant Name/Agency]
[Address Line 1]
[Email / Phone]

INVOICE NUMBER [001]
DATE ISSUED [Date]
DUE DATE [Date]

BILL TO: [Client Name]
[Client Organization]
[Client Address]
PROJECT: [Book Title / Project Name]
[Project Phase/Milestone]

Description of Services	Rate/Unit	Qty/Hours	Amount
[Service: e.g., Manuscript Drafting - Chapter 1-5]	\$0.00	0	\$0.00
[Service: e.g., Research & Subject Interviews]	\$0.00	0	\$0.00
[Service: e.g., Editorial Revision Cycle]	\$0.00	0	\$0.00

Subtotal: \$0.00

Tax: \$0.00

Total Due: \$0.00

PAYMENT INSTRUCTIONS

Please make checks payable to [Name] or transfer via [Bank Details / Digital Payment Handle].
All intellectual property rights remain with the consultant until the invoice is paid in full.