

INVOICE

[Consultant Name/Firm]
[Business Address]
[City, State, Zip]
[Email/Phone]

Invoice #: _____
Date: _____
Due Date: _____

BILL TO: [Client Name]
[Client Company]
[Address]
[City, State, Zip]
PROJECT DETAILS: **Project:** [Project Name/ID]
Location: [Site Address]
PO #: [Number]

Description of Drafting Services	Hours/Qty	Rate	Amount
[Service Description - e.g., CAD Floor Plans, 3D Modeling]			
[Service Description - e.g., Revisions, Site Survey]			
[Service Description]			
Subtotal: \$0.00			
Tax ([0] %): \$0.00			
Total Due: \$0.00			

PAYMENT INSTRUCTIONS & NOTES:

Please make checks payable to **[Consultant Name]**.
Bank Transfer: [Bank Name] | Account: [Number] | Routing: [Number]
Thank you for your business.