

# PROFORMA INVOICE

**[Exporter/Seller Name]**

[Address Line 1]

[Address Line 2]

[Country]

Tax ID/VAT No: [Number]

**Date:** [YYYY-MM-DD]

**Proforma No:** [PI-0000]

**Reference:** [Purchase Order No]

**Validity:** [Expiry Date]

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## **Consignee / Importer**

[Buyer Name]

[Address Line 1]

[Address Line 2]

[Country]

Contact: [Phone/Email]

## **Notify Party**

[Company Name]

[Address Line 1]

[Address Line 2]

[Country]

**Port of Loading:** [City, Country]

**Port of Discharge:** [City, Country]

**Country of Origin:** [Country Name]

**Incoterms 2020:** [e.g., CIF, FOB, DAP]

**Mode of Transport:** [Sea / Air / Road]

**Estimated Ship Date:** [Date]

Item / HS Code	Description of Goods	Quantity	Unit	Unit Price (Currency)	Total
[HS Code]	[Detailed Description]	[0.00]	[PCS/KG]	[0.00]	[0.00]
[HS Code]	[Detailed Description]	[0.00]	[PCS/KG]	[0.00]	[0.00]

Subtotal: [Currency] 0.00

Freight/Insurance: [Currency] 0.00

**Grand Total:** [Currency] 0.00

**Payment Terms & Banking Information (For L/C or Wire)**

**Payment Terms:** [e.g., 100% Irrevocable LC at Sight / 30% Advance, 70% CAD]

**Bank Name:** [Full Bank Name]

**Swift Code / BIC:** [Swift Code]

**IBAN / Account No:** [Account Details]

**Beneficiary:** [Exporter Legal Name]

**Packing Details**

Gross Weight: [0.00 kg]

Net Weight: [0.00 kg]

Total Packages: [Number & Type]

Authorized Signature / Stamp

[Name & Title of Signatory]