

INVOICE

[Translator/Agency Name]

[Address Line 1]

[Email/Phone]

Invoice #: _____

Date: _____

Due Date: _____

BILL TO:

[Client Name / Law Firm]

[Contact Person]

[Address Line 1]

[City, State, Zip]

PROJECT DETAILS:

Case/Ref #: _____

Source Language: _____

Target Language: _____

Description of Legal Document(s)	Quantity (Words/Hours)	Rate	Amount
[e.g., Translation of Sworn Affidavit]			
[e.g., Legal Certification/Notarization Fee]			
[e.g., Expedited Delivery Surcharge]			

Subtotal: \$ _____

Tax/VAT: \$ _____

Total Amount Due: \$ _____

PAYMENT INSTRUCTIONS:

Bank Name: _____ | Account #: _____ | Swift/BIC: _____

Note: This document serves as an official invoice for legal translation services rendered. Please include the invoice number with your payment.