

INVOICE

[Company Name]
[Address Line 1]
[Email/Phone]

INVOICE #: [0000]
DATE: [YYYY-MM-DD]
DUE DATE: [YYYY-MM-DD]

BILL TO:

[Client Name]
[Client Address]
[Tax ID/VAT Number]

PROJECT:

[Website Name/URL]
[Target Languages]

Description	Qty/Word Count	Rate	Amount
Website Content Translation ([Source] to [Target])	[0,000]	[0.00]	[0.00]
Linguistic Quality Assurance (LQA) & Review	[0] hrs	[0.00]	[0.00]
Localization Engineering & Implementation	[0] hrs	[0.00]	[0.00]

Description	Qty/Word Count	Rate	Amount
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Cultural Adaptation & Transcreation	[1]	[0.00]	[0.00]
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Subtotal: [Currency Symbol] [0.00]

Tax/VAT ([0]%): [Currency Symbol] [0.00]

Total Due: [Currency Symbol] [0.00]

PAYMENT INSTRUCTIONS:

Bank Name: [Name] | SWIFT/BIC: [Code] | IBAN: [Number]
Please include Invoice Number as reference.

Thank you for your business.