

# INVOICE

[Consultant Name/Company]  
[Address Line 1]  
[Email / Phone]

**Invoice #:** [001]  
**Date:** [MM/DD/YYYY]  
**Due Date:** [MM/DD/YYYY]

BILL TO

**[Client Name]**  
[Company Name]  
[Client Address]

| DESCRIPTION OF SERVICES      | HOURS | HOURLY RATE | AMOUNT |
|------------------------------|-------|-------------|--------|
| [Service/Project Phase Name] | 0.00  | \$0.00      | \$0.00 |
| [Service/Project Phase Name] | 0.00  | \$0.00      | \$0.00 |
| Subtotal: \$0.00             |       |             |        |
| Tax: \$0.00                  |       |             |        |
| <b>TOTAL DUE: \$0.00</b>     |       |             |        |

**Payment Instructions:**

Please make checks payable to [Consultant Name] or transfer via [Bank Details/Wire Info].

*Thank you for your business.*