CREDIT NOTE

Reference to Original Invoice: ___________

[Company Name]
[Street Address]
[City, State, Zip]
[Tax ID / VAT Number]

CUSTOMER INFORMATION

[Client Name]
[Client Address]
[Client City, State, Zip]
[Client Tax ID]

Credit Note #	[CN-0000]
Date issued	[MM/DD/YYYY]
Original Invoice Date	[MM/DD/YYYY]
Currency	[USD/EUR]

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
[Description of returned goods or services credited]	0	0.00	0.00
[Reason for credit]	-	-	0.00

Subtotal	0.00
Tax ([0]%)	0.00
Total Credit	**0.00**

Reason for Credit: [Return / Overcharge / Discount / Other]

Notes: The amount stated above will be credited to your account or applied to future invoices. Please contact our accounts department for any queries.