[CORPORATE NAME]

CREDIT NOTE

Financial Record Copy

ISSUER DETAILS

[Street Address]
[City, State, Zip]
[Tax ID / VAT Number]

Credit Note #	[CN-000000]
Date issued	[YYYY-MM-DD]
Original Invoice #	[INV-000000]
Reason Code	[Return/Adjustment]

CREDIT TO

[Client Name]
[Client Address]
[Client Tax ID]

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
[Item Description or Adjustment Detail]	[0]	0.00	0.00

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
[Item Description or Adjustment Detail]	[0]	0.00	0.00

Subtotal 0.00
Tax ([0]%) 0.00

Total Credit [CUR] 0.00

Notes: This credit note effectively reduces the balance of the referenced invoice. Please adjust your accounts payable records accordingly.

Authorized Signature: ___________________________