CREDIT MEMO

[Your Company Name]
[Street Address]
[City, State, Zip]
[Phone Number]

BILL TO

[Customer Name]
[Customer Address]
[Customer City, State, Zip]
[Customer Email]

MEMO DETAILS

Credit Memo #: [000000]
Date: [MM/DD/YYYY]
Reference Invoice: [#000000]
Customer ID: [CID-000]

Description	Quantity	Unit Price	Total
[Description of credit/return]	[0]	$0.00	$0.00
[Additional details]	[0]	$0.00	$0.00

Subtotal: $0.00
Tax: $0.00
Total Credit: $0.00

REASON FOR CREDIT

[Reason for issuance: e.g., Returned goods, pricing error, or damaged items]

Authorized Signature: ___________________________