

CREDIT MEMO

[Company Name]
[Street Address]
[City, State, Zip]
[Phone Number]

Memo #: _____
Date: _____
Ref Invoice #: _____

CREDIT TO

[Customer Name]
[Customer Address]
[City, State, Zip]

REASON FOR CREDIT

[Return, Pricing Correction, Damaged Goods, etc.]

Description	Quantity	Unit Price	Amount

Subtotal: \$0.00
Tax: \$0.00
Total Credit: \$0.00

NOTES

Authorized Signature: _____