

# CREDIT NOTE

Reference to Invoice: [Original Invoice #]

Date: [Date]

Credit Note #: [CN-0000]

FROM

[Company Name]  
[Street Address]  
[City, State, Zip]  
[Tax ID/VAT]

TO

[Customer Name]  
[Street Address]  
[City, State, Zip]  
[Customer ID]

Description	Qty	Unit Price	Amount
[Product/Service Description]	[0]	[0.00]	[0.00]
[Reason for Credit: e.g., Returned Goods]	[0]	[0.00]	[0.00]

Subtotal: [0.00]  
Tax ([0] %): [0.00]  
Total Credit: [0.00]

Notes: [Internal notes or refund processing details]

This credit note will be applied to your outstanding balance or refunded as per the original payment method.