

[Company Name]
[Street Address]
[City, State, Zip]
Phone: [000-000-0000]
Email: [email@example.com]

SALES RETURN
Credit Memo #: _____
Date: _____

Bill From:

[Customer Name]
[Customer Address]
[City, State, Zip]
VAT/Tax ID: _____

Reference Details:

Original Invoice: # _____
Return Auth (RMA): # _____
Reason for Return: _____

SKU / Item Code	Description	Qty Returned	Unit Price	Restocking Fee	Total Refund

Return Notes:

[Terms and conditions regarding the return credit, e.g., "Credit applied to future purchases" or "Refunded to original payment method"]

Subtotal:	0.00
Tax Adjustment:	0.00
Restocking Total:	(0.00)
Total Credit:	\$ 0.00

Authorized Signature

Date Approved

Thank you for your business.