

CREDIT NOTE

[Agency Name]
[Street Address]
[City, State, Zip]
[Email/Phone]

Credit Note #: [000000]
Date: [MM/DD/YYYY]
Original Invoice #: [000000]

BILL TO:

[Client Name]
[Client Company]
[Street Address]
[City, State, Zip]

CAMPAIGN REFERENCE:

[Campaign Name/ID]
PO Number: [000000]
Account Manager: [Name]

Description of Adjustment	Media/Platform	Rate	Qty/Units	Credit Amount
[Reason for Credit / Overcharge / Make-good]	[Google Ads/TV/Social]	\$0.00	0	\$0.00
[Additional Item]	[Platform]	\$0.00	0	\$0.00

Subtotal: \$0.00
Tax ([0] %): \$0.00
Total Credit: \$0.00

Note: This credit will be applied to your outstanding balance or future billings. Please contact the billing department for any inquiries regarding this adjustment.

[Agency Website] | [Tax ID/VAT Number]