CREDIT MEMO

Warehouse Operations Dept.

Memo #: ___________

Date: ___________

Customer / Vendor Info:

Original Reference: Invoice #: ___________
PO #: ___________
Return Auth #: ___________

SKU / Item #	Description of Goods	Qty	Unit Price	Total Credit

Reason for Credit: [ ] Damaged in Transit
[ ] Incorrect Item Shipped
[ ] Inventory Adjustment
[ ] Other: _________________

Subtotal: $0.00
Tax: $0.00
Restocking Fee: ($0.00)

Total Credit: $0.00

Authorized Signature: ___________________________
Date: ___________________________