CREDIT NOTE

[Company Name]
[Address Line 1]
[City, State, Zip]
[Tax ID/VAT Number]

Credit Note #: [Number]
Date: [DD/MM/YYYY]
Reference Invoice: [Invoice #]

Credit To:
[Client Name]
[Client Address]
[Client Contact]

Description of Service / Reason for Credit	Qty/Hrs	Unit Price	Amount
[Line Item Description]	[0.00]	[0.00]	[0.00]
[Line Item Description]	[0.00]	[0.00]	[0.00]

Subtotal: [0.00]
Tax ([0]%): [0.00]

Total Credit: [0.00]

Notes:
[Enter reason for credit note, e.g., service cancellation, overcharge, or discount adjustment.]