

CREDIT MEMO

Memo #: _____

Date: _____

Original Invoice #: _____

FROM (EXPORTER)

[Company Name]

[Tax ID / VAT Number]

[Street Address]

[City, State, Zip]

[Country]

BILL TO (IMPORTER)

[Client Name]

[Tax ID / VAT Number]

[Street Address]

[City, State, Zip]

[Country]

Description of Goods/Reason	HS Code	Qty	Unit Price	Total
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Subtotal: [Currency] _____

Tax/VAT: [Currency] _____

Adjustment: [Currency] _____

Total Credit: [Currency] _____

CROSS-BORDER DECLARATIONS

Reason for Credit: () Return of Goods () Price Adjustment () Damaged Goods () Other: _____

Country of Origin: _____ | Incoterms: _____

Export License / Reference: _____