

# CREDIT NOTE

[Company Name]  
[Address Line 1]  
[City, State, Zip]  
[Email/Phone]

**Note #:** [CN-0000]  
**Date:** [Date]  
**Ref Invoice:** [INV-0000]

## Bill To:

[Client Name]  
[Client Address]  
[Client Tax ID]

## Reason for Credit:

[Returned Goods / Overcharge / Discount Application]

Description	Qty	Unit Price	Total
[Item Description]	[0]	[0.00]	[0.00]
[Item Description]	[0]	[0.00]	[0.00]
Subtotal: [0.00]			
Tax ([0] %): [0.00]			
<b>Total Credit: [0.00]</b>			

**Notes:** This credit note will be applied to your outstanding balance or future invoices.

Authorized Signature: \_\_\_\_\_