CREDIT NOTE

Monthly Subscription Adjustment

ORGANIZATION
[Company Name]
[Street Address]
[Tax ID / VAT Number]

CUSTOMER
[Customer Name]
[Billing Email]
[Account ID]

REFERENCE DETAILS
Credit Number: **[CR-0000]**
Original Invoice: [INV-0000]
Issue Date: [Month DD, YYYY]

Service Description	Period	Quantity	Amount
[Plan Name] Adjustment Reason: [Downtime Credit / Referral / Pro-rated Downgrade]	[Start] - [End]	1	-[0.00]
Add-on Credit: [Feature Name]	-	[Qty]	-[0.00]

Subtotal Credit: -[0.00]
Tax Adjustment: -[0.00]
TOTAL CREDIT: -[0.00]

Note: This credit will be automatically applied to your next recurring billing cycle. No further action is required. If the credit exceeds the next invoice balance, the remainder will carry over.