

# CREDIT MEMO

[Merchant Name]

Memo #  
Date

Customer Billing Details  
Original Reference

Invoice #

Order #

SKU / ID	Description of Return	Qty	Unit Price	Total Credit

Subtotal Credit: \$ 0.00  
Tax Adjust: \$ 0.00  
Total Refund: \$ 0.00

Reason for Return / Internal Notes

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_