CREDIT INVOICE

[Company Name]
[Address Line 1]
[Email / Phone]

Credit Note #: ___________
Date: ___________
Ref Invoice #: ___________

BILL TO:

[Client Name]
[Client Address]
[Client Contact]

SERVICE DETAILS:

Project: ___________
Support Ticket: ___________

Description of Service/Adjustment	Hours/Qty	Rate	Total
[Description of technical service credit]	0.00	0.00	(0.00)
[Reason for adjustment/SLA credit]	0.00	0.00	(0.00)

Subtotal: (0.00)
Tax (0%): (0.00)
Total Credit: $0.00

REASON FOR CREDIT:

[Internal notes or justification]