

# CREDIT MEMO

[Supplier Name]  
[Street Address]  
[City, State, Zip]  
[Tax ID]

**Memo #:** [000000]  
**Date:** [MM/DD/YYYY]  
**Ref Invoice:** [#0000]  
**Customer ID:** [CID-000]

**Bill To:**  
[Customer Name]  
[Address Line 1]  
[Address Line 2]

Description	Qty	Unit Price	Total
[Item Description / Reason for Credit]	[0]	[0.00]	[0.00]

Subtotal: \$0.00  
Tax: \$0.00

**Total Credit: \$0.00**

**Notes:**  
[Insert adjustment notes or terms here]