

**[COMPANY NAME]**

[Street Address]  
[City, State, Zip]  
[Tax ID / VAT Number]

**CREDIT NOTE**

**No:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

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**BILL TO**

**[Customer Name]**  
[Customer Address]  
[Customer Email/Phone]

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**REFERENCE**

**Original Invoice:** \_\_\_\_\_  
**Reason:** \_\_\_\_\_

Description	Qty	Unit Price	Amount
[Item Description]	—	0.00	0.00
[Item Description]	—	0.00	0.00

Subtotal: \$0.00  
Tax ([0] %): \$0.00  
Total Credit: \$0.00

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**Terms:** This credit note is issued for the adjustment of the referenced invoice. Credits may be applied to future balances or refunded upon request.

[Authorized Signature Line]