

CREDIT NOTE

[Your Business Name]
[Street Address]
[City, State, Zip]
[Tax ID / VAT Number]

Credit Note #: [CN-0000]
Date: [MM/DD/YYYY]
Reference Invoice: [#INV-0000]

CREDIT TO

[Client Name]
[Client Business Name]
[Client Address]
[Client Email]

REASON FOR CREDIT

[e.g., Returned Goods, Overcharge, Discount Applied]

| Description | Qty | Unit Price | Amount |
|--------------------|-----|------------|--------|
| [Item Description] | [0] | [0.00] | [0.00] |
| [Item Description] | [0] | [0.00] | [0.00] |

Subtotal: [0.00]
Tax (0%): [0.00]
Total Credit: [0.00]

Notes: [Additional comments or instructions regarding how the credit will be applied.]

If you have any questions regarding this credit note, please contact [Phone/Email].