[BUSINESS NAME]

[Address Line 1]
[City, State, Zip]
[Phone Number]
[Email Address]

DEPOSIT INVOICE

Invoice #: [0000]
Date: [MM/DD/YYYY]
Project ID: [Project Code]

CLIENT INFORMATION

[Client Name]
[Installation Address]
[Phone Number]
[Email]

PROJECT SCOPE

Wood Species: [Species/Grade]
Service: [Installation / Sand & Finish / Repair]
Approx. Area: [Sq. Ft.]
Est. Start Date: [Date]

Description of Materials & Preliminary Services	Amount
Project Material Procurement Down payment for hardwood lumber, underlayment, and adhesives.	$0.00
Scheduling & Mobilization Fee Secure project dates and equipment preparation.	$0.00

Total Project Estimate: $0.00

DEPOSIT DUE: $0.00

Remaining Balance: $0.00

PAYMENT INSTRUCTIONS

Please make checks payable to: **[Business Name]**
For Wire/ACH Transfer: [Bank Name] | Acc: [Number] | Routing: [Number]

Terms: This deposit is required to order materials and lock in the project schedule. Deposits are non-refundable once materials have been purchased. The remaining balance is due immediately upon project completion.

Thank you for your business.