

[Your Company Name]

[Street Address]
[City, State, Zip]
[Phone Number]

DEPOSIT INVOICE

Invoice #: _____

Date: _____

BILL TO

[Client Name]
[Client Street Address]
[Client City, State, Zip]

PROJECT SITE

[Site Address / Room Location]
Hardwood Installation & Finish

Description of Materials/Services	Quantity/Sq Ft	Unit Price	Total
Hardwood Flooring Material (Wood Species/Grade)			
Installation Labor & Underlayment			

Description of Materials/Services	Quantity/Sq Ft	Unit Price	Total
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Stain, Sanding, & Finishing Supplies

Subfloor Prep / Old Floor Removal

Project Subtotal: \$ _____

Tax: \$ _____

DEPOSIT DUE (____ %): \$ _____

Terms & Conditions:

- Deposit is required to secure scheduling and order materials.
- Hardwood must acclimate on-site for [X] days prior to installation.
- Remaining balance due upon completion of project.
- Please make checks payable to: [Your Company Name]