

DEPOSIT INVOICE

[Studio Name/Manufacturer Name]

[Address Line 1]

[City, State, Zip]

INVOICE #

[0000]

DATE

[Month DD, YYYY]

BILL TO:

[Client Name/Brand]

[Contact Person]

[Client Address]

[Client Email]

PRODUCTION DETAILS:

Collection: [Collection Name/Season]

Estimated Ship Date: [Date]

PO Reference: [PO #]

| DESCRIPTION OF SERVICE / STYLE # | QTY (UNITS) | UNIT COST | TOTAL |
|---|-------------|------------|------------|
| [Style Name/Production Run Description] | [000] | [\$[0.00]] | [\$[0.00]] |
| [Material Sourcing / Pattern Making] | - | - | [\$[0.00]] |

Production Subtotal: \$[0.00]

Deposit Percentage: [50]%

DEPOSIT DUE: \$[0.00]

PAYMENT INSTRUCTIONS

Wire Transfer / ACH Details: [Bank Name] | [Account #] | [Routing #]

Please note: Production begins only after the deposit is received.

TERMS

Non-refundable deposit. Remaining balance is due prior to shipment/release of goods.