

DEPOSIT INVOICE

#INV-001
Date: [Date]

[Production Company Name]
[Address Line 1]
[Email/Phone]

CLIENT

[Client Name]
[Agency/Company]
[Address]

PROJECT DETAILS

Project: [Commercial Project Name]
Shoot Dates: [Start Date] - [End Date]
Location: [City/Studio]

Description	Full Quote	Deposit %	Amount
Production Deposit: Multi-Day Commercial Shoot Required to secure dates and pre-production crew	[\$[0.00]]	[50]%	[\$[0.00]]
Equipment & Studio Reservation Fee	[\$[0.00]]	[100]%	[\$[0.00]]

Subtotal: \$[0.00]

Tax: \$[0.00]

Total Deposit Due: \$[0.00]

PAYMENT TERMS

Deposit is due [7] days prior to the first shoot date. Payments can be made via [Wire/ACH/Check].
Remaining balance of \$[0.00] is due [Net 30] post-production.